**Statutory RIN Requirements**

**Remote online notary publics are authorized to perform Remote Ink Notarizations upon satisfaction of various requirements:**

**Two-Way Audio:**

An online notary public shall use two-way audio-video communication technology that allows for direct and contemporaneous interaction between a person signing a document and the notary public. The communication must be recorded.

**Verifying Identification:**

An online notary public shall verify the identity of a signatory at the time of the online notarization via the two-way audio-video communication technology. A notary public may verify identity by:

* personal knowledge of the signatory; OR
* each of the following:
* remote presentation of a valid Federal or State government-issued identification, including a passport or driver’s license, that contains the signature and a photograph of the signatory;
* credential analysis of the identification described above; and
* identity proofing of the signatory described above.

**Notarial Certificate/Declaration:**

A notarial certificate is required. The certificate must include a notation that the notarization is an online notarization and provide that the signature was a tangible symbol (see sample certificate attachment). The online notary public must reasonably confirm the document is the same which the principal executed a signature. This is satisfied by the following:

* During the audio and video recording of the online notarization:
* The acknowledgement is displayed on camera and identified by the principal, and
* The principal signs the document and the required declaration statement on camera in front of the notary public (see sample declaration attachment);
* The principal sends the document and declaration to the notary not later than 3 days after the online signing; and
* The notary public:
* Records (audio and video) the principal signing the document and declaration statement;
* Receives the document and declaration not more than 10 days after the online signing; and
* After receipt of the document and declaration the notary executes the required notarial certificate.

**Effective Date:**

An online notarization performed in compliance with the statute is effective on the date the principal signed the declaration.