

Stricken language would be deleted from and underlined language would be added to present law.

1 State of Arkansas As Engrossed: S3/9/21 S4/13/21 H4/26/21

2 93rd General Assembly

# A Bill

3 Regular Session, 2021

SENATE BILL 340

4

5 By: Senator B. Ballinger

6 By: Representative Penzo

7

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## For An Act To Be Entitled

9

AN ACT TO REGULATE THE WITNESSING OF CERTAIN

10

DOCUMENTS BY A NOTARY PUBLIC; TO ALLOW FOR REMOTE

11

WITNESSING OF CERTAIN DOCUMENTS BY A NOTARY PUBLIC;

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TO DECLARE AN EMERGENCY; AND FOR OTHER PURPOSES.

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## Subtitle

16

TO REGULATE THE WITNESSING OF CERTAIN

17

DOCUMENTS BY A NOTARY PUBLIC; TO ALLOW

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FOR REMOTE WITNESSING OF CERTAIN

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DOCUMENTS BY A NOTARY PUBLIC; AND TO

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DECLARE AN EMERGENCY.

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BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF ARKANSAS:

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*SECTION 1. TEMPORARY LANGUAGE. DO NOT CODIFY. Notary public – Public*

26

*emergency exceptions – Definitions.*

27

*(a) As used in this section:*

28

*(1) "Notary public" means a person:*

29

*(A) Appointed and commissioned as a notary public under §*

30

*21-14-101 et seq.; and*

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*(B) Who is:*

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*(i) An attorney licensed by the State of Arkansas;*

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*(ii) A title agent licensed by the State of*

34

*Arkansas;*

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*(iii) Supervised by an attorney or a title agent*

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*licensed by the State of Arkansas; or*



1 (iv) Employed by a:

2 (a) Nonbank financial institution licensed or  
3 registered by the State Securities Department; or

4 (b) Bank, savings and loan association, or  
5 state or federal credit union with federal depository insurance;

6 (2)(A) "Real-time audio and visual means" means technology by  
7 which all parties can see and hear the other parties simultaneously.

8 (B) "Real-time audio and visual means" includes without  
9 limitation videoconference technology; and

10 (3) "Videoconference technology" means Skype, Zoom, FaceTime,  
11 and other similar technologies.

12 (b)(1) A notary public may perform remote witnessing of certain  
13 documents.

14 (2)(A) A notarial certificate is complete if an official  
15 signature or seal on the notarial certificate is executed at a time when the  
16 principal or signer is not present in person but is otherwise present  
17 remotely through real-time audio and visual means.

18 (B) A signed or sealed notarial certificate may be  
19 executed with the understanding that the notarial certificate will be  
20 completed or attached to a document outside of the physical presence of the  
21 notary public if the notary public is present through real-time audio and  
22 visual means.

23 (3)(A) A notary public may notarize signatures, including  
24 acknowledgments and jurats, virtually through real-time audio and visual  
25 means, provided that the notary public is physically located in the State of  
26 Arkansas at the time of signing and the signing of documents is visually seen  
27 by the person who confirms it.

28 (B)(i) An individual who:

29 (a) Witnesses a document through real-time  
30 audio and visual means may be considered an in-person witness if the presence  
31 and identity of the witnesses are validated at the time of signing by a  
32 notary public; or

33 (b) Signs a document through real-time audio  
34 and visual means may be considered in the presence of an in-person witness if  
35 the presence and identity of the witnesses are validated at the time of  
36 signing by a notary public.

1 (ii) The identity and physical presence of witnesses  
2 and signers in this state shall be validated at the time of execution of the  
3 documents to be witnessed.

4 (4)(A) If two (2) or more individuals sign a document  
5 simultaneously in different locations, the individuals shall necessarily sign  
6 separate signature pages, and all documents executed under this section shall  
7 be executed in counterparts.

8 (B) Absent an express prohibition in a document against  
9 signing in counterparts, all legal documents, including without limitation  
10 deeds, last wills and testaments, durable powers of attorney, and healthcare  
11 proxies, may be signed in counterparts.

12 (5) A notary public does not have to file with the Secretary of  
13 State his or her signatures, general descriptions of potential commercial  
14 documents to be notarized by facsimile signature, the names of persons  
15 signing documents by facsimile signature, or the written consent of those  
16 persons if the notary public determines that the commercial documents would  
17 be best notarized by facsimile signature.

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19 SECTION 2. Arkansas Code § 21-14-302(6), concerning the definition of  
20 "electronic notary public" in the Arkansas Electronic Notary Public Act, is  
21 amended to read as follows:

22 (6) "Electronic notary public" means a notary public who has  
23 registered with the Secretary of State and possesses the capability of  
24 performing electronic notarial acts and online notarial acts;  
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26 SECTION 3. Arkansas Code § 21-14-302(12), concerning the definition of  
27 "solution provider" in the Arkansas Electronic Notary Public Act, is amended  
28 to read as follows:

29 (12) "Solution provider" means a business entity that has  
30 submitted an application, meets standards, and has been approved by the  
31 Secretary of State to offer electronic ~~notarization~~ notarial acts or online  
32 notarial acts or solutions to duly commissioned electronic notaries public;  
33

34 SECTION 4. Arkansas Code § 21-14-302, concerning definitions used in  
35 the Arkansas Electronic Notary Public Act, is amended to add additional  
36 subdivisions to read as follows:

1 (16) "Communication technology" means an electronic device or  
2 process that:

3 (A) Allows an online notary public and a remotely located  
4 individual to communicate with each other simultaneously by sight and sound;  
5 and

6 (B) If applicable, facilitates communication with a  
7 remotely located individual who has a vision, hearing, or speech impairment;

8 (17) "Credential analysis" means a process or service operating  
9 according to criteria approved by the Secretary of State through which a  
10 third person affirms the validity of a government-issued identification  
11 credential through review of public and proprietary data sources;

12 (18) "Credible witness" means an individual appearing before an  
13 online notary public by means of communication technology who identifies the  
14 principal and:

15 (A) Is personally known to the online notary public; or

16 (B) Can be identified by the online notary public on the  
17 basis of remote presentation by the individual of a government-issued  
18 identification credential, including without limitation a passport or state-  
19 issued driver's license, that contains the signature and a photograph of the  
20 individual;

21 (19) "Foreign state" means a jurisdiction other than the United  
22 States, a state, or a federally recognized Indian tribe;

23 (20) "Identity proofing" means a process or service operating  
24 according to criteria approved by the Secretary of State through which a  
25 third person affirms the identity of an individual through review of personal  
26 information from public and proprietary data sources;

27 (21)(A) "Online notarial act" means a notarial act performed by  
28 means of communication technology.

29 (B) "Online notarial act" includes:

30 (i) Taking an acknowledgment;

31 (ii) Administering an oath or affirmation;

32 (iii) Taking a verification on oath or affirmation;

33 (iv) Witnessing or attesting a signature; and

34 (v) Certifying or attesting a copy;

35 (22) "Online notary public" means an electronic notary public  
36 who has been authorized by the Secretary of State to perform online notarial

1 acts;

2 (23) "Outside the United States" means a location outside the  
3 geographic boundaries of the United States, Puerto Rico, the United States  
4 Virgin Islands, and any territory, insular possession, or other location  
5 subject to the jurisdiction of the United States;

6 (24) "Principal" means an individual:

7 (A) Whose electronic signature is notarized through an  
8 online notarization; or

9 (B) Taking an oath or affirmation from the online notary  
10 public but not in the capacity of a witness for the online notarization;

11 (25) "Remote presentation" means a transmission to the online  
12 notary public through communication technology of an image of a government-  
13 issued identification credential that is of sufficient quality to enable the  
14 online notary public to:

15 (A) Identify the individual seeking the online notary  
16 public's services; and

17 (B) Perform credential analysis; and

18 (26) "Remotely located individual" means an individual who is  
19 not within physical proximity to a notary public.

20

21 SECTION 5. Arkansas Code § 21-14-304 is amended to read as follows:

22 21-14-304. Registration and application.

23 (a)(1)~~(A)~~ The Secretary of State shall require a notary public to  
24 register the capability to notarize electronically or online before  
25 performing an electronic notarial act.

26 ~~(B) The Secretary of State shall promulgate rules to~~  
27 ~~enforce the requirement under subdivision (a)(1)(A) of this section.~~

28 (2) A person who seeks to become an electronic notary public or  
29 an online notary public shall submit to the Secretary of State:

30 (A) An application stating the intent to become an  
31 electronic notary public or an online notary public on a form provided by the  
32 Secretary of State;

33 (B) An attestation that he or she has not been convicted  
34 of a felony; and

35 (C) A filing fee of twenty dollars (\$20.00).

36 (b) An applicant shall:

1           (1) Successfully complete an approved training course provided  
2 by the Secretary of State; and

3           (2)(A) Pass an examination approved by the Secretary of State.

4           (B) An applicant may attend the examination up to two (2)  
5 times in a twelve-month period.

6           (C) If the applicant does not pass the examination during  
7 the time period in subdivision (b)(2)(B) of this section, he or she shall  
8 repeat the application process under this section.

9           (c) The Secretary of State shall promulgate rules to enforce the  
10 requirements under subdivision (a)(1) of this section.

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12           SECTION 6. Arkansas Code § 21-14-307, concerning the requirement of  
13 physical proximity in the Arkansas Electronic Notary Public Act, is amended  
14 to add an additional subsection to read as follows:

15           (c) This section does not apply to online notarial acts as described  
16 in § 21-14-309.

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18           SECTION 7. Arkansas Code Title 21, Chapter 14, Subchapter 3, is  
19 amended to add additional sections to read as follows:

20           21-14-309. Online notarization process.

21           (a) An electronic notary public may perform an online notarial act  
22 through a solution provider by means of communication technology under this  
23 subchapter if:

24           (1) The online notary public is physically located within this  
25 state but regardless of whether or not the principal is a remotely located  
26 individual at the time of the online notarial act;

27           (2) The online notary public:

28           (A) Is able to verify the principal's identity according  
29 to subsection (c) of this section;

30           (B) Is able to reasonably confirm that a record before the  
31 notary public is the same record on which the principal made a statement or  
32 on which the principal executed a signature; and

33           (C) Creates an audio-visual recording of the performance  
34 of the online notarial act or designates an individual to do this on behalf  
35 of the online notary public;

36           (3) For a remotely located individual located outside the United

1 States, an online notary public confirms that the record:

2 (A) Is to be filed with or relates to a matter before a  
3 public official or court, governmental entity, or other entity subject to the  
4 jurisdiction of the United States; or

5 (B) Involves property located in the territorial  
6 jurisdiction of the United States or involves a transaction substantially  
7 connected with the United States; and

8 (4) The act of making the statement or signing the record is not  
9 prohibited by the foreign state in which the remotely located individual is  
10 located.

11 (b)(1) In performing an online notarial act, a notary public shall  
12 verify the identity of a person creating an electronic signature at the time  
13 that the electronic signature is taken by using communication technology that  
14 meets the requirements of this subchapter.

15 (2) Identity may be verified by:

16 (A) A notary public's personal knowledge of the person  
17 creating the electronic signature;

18 (B) Satisfactory evidence of the identity of the principal  
19 from a credible witness; or

20 (C) Each of the following:

21 (i) Remote presentation by the person creating the  
22 electronic signature of a government-issued identification credential,  
23 including without limitation a passport or a state-issued driver's license,  
24 that contains the signature and a photograph of the person;

25 (ii) Credential analysis; and

26 (iii) Identity proofing.

27 (c) A notary public shall take reasonable steps to ensure that the  
28 communication technology used in an online notarial act is secure from  
29 unauthorized interception.

30 (d) The electronic notarial certificate for an online notarial act  
31 shall include a notation that the notarization is an online notarization.

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33 21-14-310. Electronic record of online notarial acts.

34 (a)(1) An electronic notary public performing an online notarial act  
35 shall keep a secure electronic record of electronic documents notarized.

36 (2) The electronic record shall contain for each online notarial

1 act:

2 (A) The date and time of the online notarial act;

3 (B) The type of online notarial act;

4 (C) The type, the title, or a description of the

5 electronic document or proceeding;

6 (D) The printed name and address of each principal

7 involved in the transaction or proceeding;

8 (E) Evidence of identity of each principal involved in the

9 transaction or proceeding in the form of:

10 (i) A statement that the person is personally known

11 to the online notary public;

12 (ii) A notation of the type of identification

13 document provided to the online notary public;

14 (iii) A record of the identity verification made

15 under § 21-14-309, if applicable; or

16 (iv) The following:

17 (a) The printed name and address of each

18 credible witness swearing to or affirming the person's identity; and

19 (b) For each credible witness not personally

20 known to the online notary public, a description of the type of

21 identification documents provided to the online notary public;

22 (F) A recording of any video and audio conference that is

23 the basis for satisfactory evidence of identity and a notation of the type of

24 identification presented as evidence;

25 (G) An audio and video copy of the performance of the

26 notarial act; and

27 (H) The fee, if any, charged for the notarization.

28 (b) A notary public shall take reasonable steps to:

29 (1) Ensure the integrity, security, and authenticity of online

30 notarial acts;

31 (2) Maintain a backup for the electronic record required by

32 subsection (a) of this section; and

33 (3) Protect the backup record from unauthorized use.

34 (c) The electronic record required by subsection (a) of this section

35 shall be maintained for at least five (5) years after the date of the

36 transaction or proceeding.



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2 21-14-311. Termination of electronic notary public's commission.

3 (a)(1) Except as provided by subsection (b) of this section, an  
4 electronic notary public whose commission terminates shall destroy the  
5 coding, disk, certificate, card, software, or password that enables  
6 electronic affixation of the electronic notary public's official electronic  
7 signature or seal.

8 (2) An electronic notary public shall certify his or her  
9 compliance with subdivision (a)(1) of this section to the Secretary of State.

10 (b) A former electronic notary public whose commission terminated for  
11 a reason other than revocation or a denial of renewal is not required to  
12 destroy the items described in subsection (a) of this section if the former  
13 online notary public is recommissioned as an electronic notary public with  
14 the same electronic signature and seal within three (3) months after the  
15 former electronic notary public's former commission terminated.

16  
17 21-14-312. Wrongful possession, concealment, or destruction of  
18 software or hardware – Criminal offense.

19 (a) A person who, without authorization, knowingly obtains, conceals,  
20 damages, or destroys the certificate, disk, coding, card, program, software,  
21 or hardware enabling an online notary public to affix an official electronic  
22 signature or seal commits an offense.

23 (b) An offense under this section is a Class D felony.

24  
25 21-14-313. Recording of electronic record.

26 (a) If a law requires as a condition for recording that a document be  
27 an original, be on paper or another tangible medium, or be in writing, the  
28 requirement is satisfied by use of a paper copy of an electronic document  
29 that complies with this subchapter.

30 (b) If a law requires, as a condition for recording, that a document  
31 be signed, then the requirement is satisfied by an electronic signature.

32 (c)(1) A requirement that a document or a signature associated with a  
33 document be notarized, acknowledged, verified, witnessed, or made under oath  
34 is satisfied if the electronic signature of the person authorized to perform  
35 that act, and all other information required to be included, is attached to  
36 or logically associated with the document or signature.

1           (2) A physical or electronic image of a stamp, impression, or  
2 seal is not required to accompany an electronic signature if the online  
3 notary public has attached a notarial certificate that meets the requirements  
4 of this chapter.

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6           21-14-314. Rules.

7           The Secretary of State may promulgate rules to administer this  
8 subchapter.

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10           SECTION 8. DO NOT CODIFY. RETROACTIVITY. Section 1 of this act is  
11 retroactive to March 30, 2020.

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13           SECTION 9. DO NOT CODIFY. CONTINGENT EFFECTIVENESS. Section 1 of  
14 this act is effective until Executive Order No. 21-07 expires or the Governor  
15 finds that the threat or danger to the public declared under Executive Order  
16 No. 21-07 has passed and terminates the declared state of emergency by  
17 executive order or proclamation unless the declared state of emergency under  
18 Executive Order No. 21-07 is renewed by the Governor by executive order or  
19 proclamation under the Arkansas Emergency Services Act of 1973, § 12-75-101  
20 et seq.

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22           SECTION 10. EMERGENCY CLAUSE. It is found and determined by the  
23 General Assembly of the State of Arkansas that the risk of exposure to  
24 coronavirus 2019 (COVID-19) or to severe acute respiratory syndrome  
25 coronavirus 2 (SARS-CoV-2) or any of its mutations is causing delays in  
26 conducting business and satisfying requirements for notarization and signing  
27 of certain documents due to the inability to hold in-person meetings; that a  
28 need exists to allow for remote witnessing of certain documents; and that  
29 this act is immediately necessary because businesses in Arkansas will suffer,  
30 the question as to the legal effectiveness of signatures during a disaster  
31 emergency can result in confusion and uncertainty, and it is the intent of  
32 the General Assembly that this act be retroactive to prevent further harm to  
33 businesses and citizens. Therefore, an emergency is declared to exist, and  
34 this act being immediately necessary for the preservation of the public  
35 peace, health, and safety shall become effective on:

36           (1) The date of its approval by the Governor;

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(2) If the bill is neither approved nor vetoed by the Governor, the expiration of the period of time during which the Governor may veto the bill; or  
(3) If the bill is vetoed by the Governor and the veto is overridden, the date the last house overrides the veto.

/s/B. Ballinger